

Passed 7-7-25

ORDINANCE NO. CO-2025-13

AN ORDINANCE AMENDING TITLE 3, CHAPTER 6 OF THE BROADVIEW VILLAGE CODE RELATED TO THE REGULATION OF PEDDLERS AND SOLICITORS IN THE VILLAGE OF BROADVIEW, COUNTY OF COOK, STATE OF ILLINOIS.

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WHEREAS, the Village of Broadview, County of Cook, State of Illinois (the “Village”) is a duly organized and existing Village created under the provisions of the laws of the State of Illinois and is now operating under the provisions of the Illinois Municipal Code, and all laws amendatory thereof and supplementary thereto, with full powers to enact ordinances and adopt resolutions for the benefit of the residents of the Village; and

WHEREAS, Section 11-80-9 of the Illinois Municipal Code (the “Municipal Code”) (*see* 65 ILCS 5/11-80-9) authorizes municipalities to prevent and regulate all amusements and activities having a tendency to annoy or endanger persons or property on the sidewalks, streets, and other municipal property, provided that no municipality may prohibit a charitable organization, as defined in Section 2 of the Charitable Games Act, from soliciting for charitable purposes, including solicitations taking place on public roadways from passing motorists, if certain enumerated conditions are met; and

WHEREAS, Section 11-42-5 of the Municipal Code (*see* 65 ILCS 5/11-42-5) authorizes a municipality to license, tax, regulate, or prohibit, among other things, peddlers, and itinerant merchants; and

WHEREAS, the Village President (the “President”) and the Village Board (the “Village Board” and with the President, the “Corporate Authorities”) are committed to ensuring that all commercial and quasi-commercial businesses are properly permitted and that, to the extent allowed by law, all solicitors, peddlers, and itinerant merchants are

permitted and regulated so as to protect the public and the solicitors, peddlers, and itinerant merchants and to provide for the health, safety and welfare of the Village, its residents and guests; and

WHEREAS, Chapter 6 of Title 3, Business and License Regulation, of the Broadview Village Code (the “Village Code”), establishes the regulations and fees related to peddlers and solicitors in the Village (the “Existing Regulations”); and

WHEREAS, the Existing Regulations have not been amended since 1987 and require updating to ensure compliance with existing law, including but not limited to Sections 11-80-9 and 11-42-5 of the Municipal Code, and to allow the Village to exercise certain police powers as it relates to the regulation of solicitors, peddlers, and itinerant merchants; and

WHEREAS, the Corporate Authorities have determined the amendments to the Village Code provided herein are the least restrictive means to achieving the goal of protecting the health, welfare and safety of the Village, its residents, and guests and the solicitors, peddlers, and itinerant merchants themselves;

NOW, THEREFORE, BE IT ORDAINED by the President and the Village Board of the Village of Broadview, County of Cook, State of Illinois, as follows:

ARTICLE I. IN GENERAL

Section 01. Incorporation Clause.

All of the recitals hereinbefore stated as contained in the preambles to this Ordinance are full, true and correct, and the Corporate Authorities do hereby, by reference, incorporate and make them part of this Ordinance as legislative findings.

Section 02. Purpose.

The purpose of this Ordinance is to amend Title 3, Chapter 6 of the Village Code and to authorize the President and other Village officials to take all action necessary to carry out the intent of this Ordinance.

Section 03. Invocation of Authority.

This Ordinance is enacted pursuant to the authority granted to the Village by the Constitution of the State of Illinois and the Illinois Compiled Statutes.

Section 04. State Law Adopted.

All applicable provisions of the Illinois Compiled Statutes, including the Illinois Municipal Code, as may be amended from time to time, relating to the purposes of this Ordinance are hereby incorporated herein by reference.

Sections 05-09. Reserved.

**ARTICLE II.
AMENDMENT TO TITLE 3, CHAPTER 6 OF THE VILLAGE CODE**

Section 10. Amendment to Title 3, Chapter 6

That Title 3, Chapter 6 of the Village Code is hereby amended, notwithstanding any provision, ordinance, resolution or Village Code Section to the contrary, as follows:

**Chapter 6
SOLICITORS, PEDDLERS, ITINERANT VENDORS AND
CANVASSERS SOLICITORS**

~~ARTICLE A. PEDDLERS, ITINERANT VENDORS AND CANVASSERS~~

3-6-1: PURPOSE

A. It is hereby determined that:

1. Uninvited visits by solicitors, canvassers, vendors, and peddlers to private residential properties and privately owned businesses for the purposes of soliciting funds, goods, wares, merchandise or services, or soliciting votes,

orders, opinions, or other similar information by persons and organizations have been occurring and continue to occur within the Village.

2. Residents and business owners have complained that these activities are intrusive upon their privacy and disruptive to their daily activities.
 3. A variety of misrepresentations and other frauds are at times employed in such activities.
 4. Identity theft, burglaries and attacks on persons in their homes have occurred in Cook County by persons claiming to be solicitors, peddlers, itinerant vendors or canvassers.
 5. The Village has also determined that residents of the Village and surrounding communities have fallen victim to theft, fraud, identify theft, and other possible criminal activity by persons engaging in soliciting, vending, peddling, itinerant vending, and canvassing.
 6. The Village has a legitimate, substantial and compelling interest in promoting the public health, safety, and welfare of its residents by preventing fraudulent or criminal activities which may result from unregulated solicitation, peddling, itinerant vending, and canvassing, as well as the control of and emergency response to contagious diseases or viruses.
 7. Noncommercial speech is entitled to broader protection under the First Amendment to the United States Constitution than commercial speech, affording the Village a greater ability to regulate commercial speech than noncommercial speech.
 8. An effective way to promote and protect a person's safety and privacy is by reasonably limiting the hours of operation within the Village of solicitors, peddlers, itinerant vendors or canvassers and requiring solicitors, peddlers, itinerant vendors or canvassers to obtain permits in a content-neutral manner. Allowing individuals to determine their level of comfort with privacy and whether or not they want to receive solicitors, peddlers, itinerant vendors or canvassers will promote the Village's interest in promoting public safety and protecting individuals' privacy, while respecting the interests and rights of solicitors, peddlers, itinerant vendors or canvassers in effective distribution of information. A reasonable accommodation of these competing interests can be achieved by adoption of this Chapter, which regulates the time, place and manner of solicitations, peddling, itinerant vending, and canvassing.
- B. Based on the findings described above, it is further found that there is a need for narrowly tailored reasonable time, place and manner restrictions regarding

soliciting, peddling, itinerant vending, and canvassing within the Village so as to accomplish the following, to the extent reasonably possible:

1. Provide for the safety of the public and property;
2. Deter fraud and crime by determining the identity of the individuals who are soliciting, peddling, itinerant vending, and canvassing by requiring solicitors, peddlers, itinerant vendors, and canvassers to obtain a permit prior to soliciting, peddling, itinerant vending or canvassing within the Village;
3. Restrict the unreasonable interference with privacy by reasonably restricting the hours of soliciting, peddling, itinerant vending, and canvassing activities;
4. Prohibit the soliciting, peddling, itinerant vending, and canvassing to and of occupants of property when the occupant has posted a sign prohibiting such activities; and
5. Respect the solicitors', peddlers', itinerant vendors', and canvassers' interests in effective distribution of information.

3-6-2: DEFINITIONS

The following words, terms and phrases, when used in this Chapter, shall have the meanings ascribed to them in this Section, except where the context clearly indicates a different meaning:

APPLICANT means any person or entity that has filed an application for a commercial or noncommercial solicitation permit as hereinafter provided.

CANVASSING includes travelling through an area and approaching people for the purpose of soliciting votes, taking orders, discussing opinions, or other similar purposes.

CHARITABLE ORGANIZATION means:

1. Any benevolent, philanthropic, patriotic, or charitable person or organization, or one purporting to be such, which solicits and collects funds for charitable purposes and includes each local, county or area Chapter of such charitable organization, provided such local, county or area Chapter has authority and discretion to disburse funds or property otherwise than by transfer to any parent organization;
2. A not-for-profit organization incorporated pursuant to 805 ILCS 110/0.01, 805 ILCS 110/35, and 805 ILCS 105/1, et seq.; or

3. Any other organization that has been granted tax-exempt status from the state or the Internal Revenue Service pursuant to Section 501(c)(3) of the Internal Revenue Code.

CHARITABLE PURPOSE means any charitable, benevolent, philanthropic, or patriotic purpose.

COMMERCIAL SOLICITATION means solicitation, including but not limited to soliciting, peddling, itinerant vending, and canvassing, which is not conducted for any charitable purpose or political purpose (i.e., solicitations for donations), or on behalf of any charitable organization, as those terms are defined herein. Commercial solicitation may also include the sale of products, goods, services, or other wares.

ITINERANT VENDING shall include any merchant engaging or intending to engage in business as a merchant in the Village for a period of time not exceeding one hundred (100) days. In the event that two or more itinerant merchants shall do business as participants in a multi-booth itinerant merchant show held at a single location in the Village on the same date or dates, only one license need be secured by the sponsoring organization.

NONCOMMERCIAL SOLICITATION means solicitation, including but not limited to soliciting, peddling, itinerant vending, and canvassing for a charitable purpose or on behalf of a charitable organization, as those terms are defined herein. This shall include but not be limited to canvassing for the census, selling items for a charitable organization (for example, the Girl Scout or Boy Scouts), and other similar types of noncommercial solicitation).

NONRESIDENTIAL PREMISES means and includes all buildings, structures, and units in the Village occupied for nonresidential purposes.

PEDDLING means going from place to place with goods, wares, etc., for sale at retail.

POLITICAL PURPOSE means any activity in support of bona fide candidates for public office, or any matter related to the election, nomination, or performance of public officials, or issues presented to the electorate at any election, including the presentment or circulation of petitions to place questions on the ballot such as referenda.

RESIDENCE means and includes every separate living unit in the Village occupied for residential purposes by one or more persons, contained within any type of building or structure.

SOLICIT means to engage in any acts of solicitation as defined herein.

SOLICITATION.

1. The term "solicitation" means the act of any person traveling by foot, vehicle, bicycle, scooter, or any other type of conveyance who goes from residence to residence, business to business, from place to place or in or along any highway, street or sidewalk within the Village either:
 - a. Requesting, either directly or indirectly, money, credit, funds, contributions, personal property or anything of value;
 - b. Taking or attempting to take orders for the sale of any goods, wares, merchandise or services of any kind, or description for future delivery or for services to be performed in the future, in person or by the in-person distribution of flyers and leaflets;
 - c. Selling and making immediate delivery of any goods, wares, merchandise or services of any kind or description, which shall include peddling and itinerant vending;
 - d. Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or character;
 - e. Seeking to obtain subscriptions to books, magazines, periodicals, newspapers and every other type or kind of publication; or
 - f. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit organization, association, corporation or project.
2. The term "solicitation" shall not include the following types of interactions unless the person also requests, either directly or indirectly, money, credit, funds, contributions, personal property or anything of value:
 - a. A person communicating or otherwise conveying ideas, views or beliefs or otherwise disseminating oral or written information to a person willing to directly receive such information, provided that such information is of a political, religious or charitable nature;
 - b. A person seeking to influence the personal belief of the occupant of any residence or business in regard to any political or religious matter;
 - c. A person seeking to obtain, from an occupant of any residence or business, an indication of the occupant's belief in regard to any political or religious matter;

- d. A person canvassing or conducting a poll, survey or petition drive in regard to any political matter; and
 - e. A person carrying, conveying, delivering or transporting dairy products, newspapers or other goods to regular customers on established routes or to the premises of any person who had previously ordered such products or goods and is entitled to receive the same.
3. The term "solicitation" shall also not include seeking or obtaining nominal contributions such as gifts, food, candy or contributions of money as is customarily and commonly known as "trick-or-treat" in the celebration of Halloween day.

The term solicitation shall also not include panhandling or begging.

3-6-3: ADMINISTRATION.

- A. The Building Commissioner or designee shall have the following powers and duties, which shall at all times be performed without consideration of the content or viewpoint of the information being distributed by a solicitor, peddler, itinerant vendor or canvasser:
- 1. To administer and rule upon the applications for, and the issuance, renewal, suspension, denial and revocation of permits as set forth in this Chapter.
 - 2. To take such further actions as the Building Commissioner or designee shall deem necessary to carry out the purposes and intent of this Chapter and to exercise such additional powers in furtherance thereof as are implied or incident to those powers and duties expressly set forth in this Chapter.

3-6-4: PERMITS

- A. **Permit required.** A permit shall be required to engage in solicitation, peddling, itinerant vending, and canvassing within the Village.
- B. **Solicitation, peddling, itinerant vending, and canvassing without permit is prohibited.** It shall be unlawful for any person not in possession of a current and valid commercial or noncommercial solicitation permit, unless otherwise exempted, to solicit, peddle, itinerant vend, or canvass within the Village at any time after the effective date of the ordinance from which this Chapter is derived.

- C. **Solicitation, peddling, itinerant vending, and canvassing without a permit displayed.** It shall be unlawful for any person to solicit, peddle, itinerant vend, and canvass within the Village at any time that a current and valid commercial or noncommercial solicitation permit is required and is not displayed in plain view on the person who is soliciting after the effective date of the ordinance from which this Chapter is derived.
- D. **Solicitation, peddling, itinerant vending, and canvassing in violation of permit prohibited.** It shall be unlawful for any holder of a commercial or noncommercial solicitation permit to solicit, peddle, itinerant vend, and canvass except in the manner authorized by, and in compliance with, the provisions of this Chapter.
- E. **Assignment or transfer of permit prohibited.** It shall be unlawful for any holder of a commercial or noncommercial solicitation permit to assign or transfer a commercial or noncommercial solicitation permit unless otherwise authorized by this Chapter.

3-6-5: SOLICITATION ACTIVITIES BY MINORS

- A. **Adult supervision required.** All adult solicitation operators and supervising adults shall ensure that minors engaging in solicitation activities in the Village are accompanied by a parent, guardian, or other supervising adult who shall be responsible for supervising any minor engaged in solicitation activity.
- B. **Dropping off minor solicitors without supervising adult prohibited.** It shall be unlawful for any adult solicitation operator to drop off or pick up a minor solicitor, except in the immediate presence of a supervising adult. When any minor solicitor is found to have violated any provisions of this Chapter, a presumption shall arise that the adult solicitation operator did assist, aid, abet, allow, permit, or encourage said minor solicitor to violate that section.
- C. **Prohibition without adult supervisor.** It shall be unlawful for any minor to engage in solicitation activity without adult supervision.
- D. **Solicitation activities on roadways by minors prohibited.** It shall be unlawful for any minor to engage in solicitation on any Village roadway.
- E. **All minors engaged in any solicitation activity shall.**
 - 1. Be in the immediate company of a supervising adult;
 - 2. Comply with the directions of the supervising adult;
 - 3. Not engage in any solicitation activity in contravention or defiance of any notice exhibited at any premises in the Village in accordance with provisions of this Chapter;

4. Promptly depart and desist all solicitation on any premises when instructed by the owner, landlord, tenant, or business staff of the premises to leave the premises; and
5. Immediately desist in solicitation activities with a solicited person when the solicited person informs them that they are not interested.
6. Comply with the provisions of Section 3-6-5.

F. Identification.

1. Minor solicitors. A minor solicitor shall have photo identification for himself or herself, such as a current school issued identification card, or a passport, which shall be with him or her at all times while engaging in any solicitation activity within the Village. If no identification is available, a parent or guardian will have to submit a signed and notarized affidavit affirming the child's identity and description of the child.
2. Supervising adults. A supervising adult, at all times while supervising any minor solicitor in the Village, shall have photo identification of himself or herself, such as a current driver's license, state issued identification card or passport, and shall exhibit the same upon request by any owner, landlord, tenant, guest, business staff member or business patron of the premises upon which the minor solicitor whom the supervising adult is supervising is engaging in a solicitation activity, or upon request by law enforcement officers.

G. Presumption of age. A person engaging in any solicitation activity who shall appear to be under 14 years of age based on physical stature, tone of voice, and/or behavior shall be presumed to be under that age unless it is shown by evidence that he or she is in fact over that age. Where a person engaging in any solicitation activity appears to be under 14 years of age, based on physical stature, tone of voice and/or behavior, a police officer shall have cause to request the identification of such person for the purpose of determining the age of such person and the failure to produce such identification upon request shall result in the presumption that the person is a minor under this section Chapter.

H. Supervising adult's obligations. A supervising adult shall:

1. Be in the immediate company of a minor solicitor at all times when the minor solicitor is engaged in any solicitation activity in the Village; and
2. Instruct the minor solicitor to promptly stop the solicitation activity when any solicited person refuses the solicitation activity; and
3. Instruct the minor solicitor to leave the premises without delay when the minor solicitor is instructed to do so by an owner, landlord, tenant, guest, business staff member or business patron of the premises; and
4. Instruct the minor solicitor to obey "No Solicitors Invited" or similar signs posted on any premises; and

5. Carry documentation which establishes that he or she is a "supervising adult" as required by this section.

3-6-6: RESTRICTIONS

- A. It shall be unlawful for any person to go in or upon, ring the bell, knock on the door of or attempt to gain admission to any residence, dwelling, apartment or nonresidential premises which is posted with a sticker or sign bearing the words "No Trespassing," "No Peddlers," "No Solicitors," "No Itinerant Vending", "No Canvassing" or any other similar notice indicating in any manner that the occupants of such residence or nonresidential premises desire not to be disturbed or to have their rights of privacy disturbed for the purpose of soliciting, peddling, itinerant vending, or canvassing unless such occupant has specifically requested or invited such solicitation. For convenience, the Village may make available, at no cost, to Village residents stickers or weatherproof cards bearing notice of the type herein described for posting on or near the main entrance door to any residence or nonresidential premises.
- B. It shall be unlawful for any person to go in or upon, ring the bell, knock on the door of, or attempt to gain admission to any residence, dwelling, apartment or nonresidential premises for the purpose of conducting solicitation, peddling, itinerant vending, or canvassing at any time after 8:00 p.m. or before 10:00 a.m. on any day, unless such person has been requested or invited by the owner or adult occupant of the premises to be thereupon for such purposes.
- C. It shall be unlawful for any person conducting solicitation, peddling, itinerant vending, or canvassing at any residence or nonresidential premises to fail to leave and to fail to cease conducting solicitation, peddling, itinerant vending, or canvassing at such residence or nonresidential premises immediately upon receiving, from any person present at such residence or nonresidential premises, a request to leave or cease conducting solicitation, peddling, itinerant vending, or canvassing.
- D. It shall be unlawful for any person to conduct solicitation, peddling, itinerant vending, or canvassing in or on any sidewalk or other public property, way or place in a manner that completely or substantially impedes the flow of pedestrian or vehicular traffic in, on or around such sidewalk or public property, way or place. No person conducting solicitation, peddling, itinerant vending, or canvassing shall have the exclusive right to any sidewalk or other public property, way or place, nor to establish a permanent stationary location for such solicitation, peddling, itinerant vending, or canvassing unless such an exclusive right for a limited period of time is granted by the Village, subject to additional fees and reimbursement to the Village for any administrative, personnel, legal, or other costs incurred by the Village related to such granting of an exclusive right.

- E. Notwithstanding the provisions of Chapter, it shall be unlawful for any person to conduct solicitation, peddling, itinerant vending, or canvassing of employment, business, or sales of any kind from the occupant of any vehicle traveling upon any street or highway when:
1. The solicitation, peddling, itinerant vending, or canvassing or collection causes the person performing the activity to enter onto the traveled portion of a street or highway;
 2. The solicitation, peddling, itinerant vending, or canvassing or collection involves the person performing the activity to be located upon any median area which separates traffic lanes for vehicular travel in opposite directions; or
 3. The person performing the activity is located such that vehicles cannot move into a legal parking area to safely conduct the transaction.
- F. For purposes of this Section, the term “traveled portion of the street or highway” shall mean that portion of the road normally used by moving motor vehicle traffic.
- G. A violation of this Section is hereby defined to be a public nuisance and shall be subject to any and all nuisance procedures and abatement of same provided for in the Village of Broadview Code of Ordinances and any other nuisance ordinances, including but not limited Ordinance Number CO-2020-15 entitled “An Ordinance Authorizing and Approving the Emergency Abatement of Nuisances for the Village of Broadview, County of Cook, State of Illinois”, which was approved on April 6, 2020.

3-6-7: FRAUDS, MISREPRESENTATIONS, AND CHEATING PROHIBITED

No peddler, itinerant vendor, solicitor or canvasser shall commit any fraud, cheating or misrepresentation within the Village.

3-6-8: ACTIVITY ON SUNDAYS OR HOLIDAYS PROHIBITED

No person in the Village shall solicit, peddle, itinerant vend, or canvass for the sale of books, wares, merchandise, articles, or produce on Sundays or national holidays.

3-6-9: SOLICITATION BY CHARITABLE ORGANIZATIONS ON HIGHWAYS, STREETS AND ALLEYS PURSUANT TO 65 ILCS 5/11-80-

Pursuant to Section 11-80-9 of the Illinois Municipal Code (65 ILCS 5/11-80-9), the Village may not prohibit a charitable organization, as defined in Section 2 of the Charitable Games Act, from soliciting for charitable purposes, including solicitations taking place on public roadways from passing motorists, if all of the following requirements are met:

1. The persons to be engaged in the solicitation are law enforcement personnel, firefighters, or other persons employed to protect the public safety of a local agency, and they are soliciting solely in an area that is within the service area of that local agency.
2. The charitable organization files an application with the Village. The application shall be filed not later than ten (10) business days before the date that the solicitation is to begin and shall include all of the following:
 - A. The date or dates and times of day when the solicitation is to occur.
 - B. The location or locations where the solicitation is to occur along with a list of 3 alternate locations listed in order of preference.
 - C. The manner and conditions under which the solicitation is to occur.
 - D. Proof of a valid liability insurance policy in the amount of at least \$1,000,000 insuring the charity or local agency against bodily injury and property damage arising out of or in connection with the solicitation.

The Village shall approve the application within five (5) business days after the filing date of the application but may impose reasonable conditions in writing that are consistent with the intent of Section 11-80-9 of the Illinois Municipal Code and are based on articulated public safety concerns. If the Village determines that the applicant's location cannot be permitted due to significant safety concerns, such as high traffic volumes, poor geometrics, construction, maintenance operations, or past accident history, then the Village may deny the application for that location and must approve one of the 3 alternate locations following the order of preference submitted by the applicant on the alternate location list.

3-6-10: COMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING PERMIT

- A. Applications for a commercial solicitation, peddling, itinerant vending or canvassing permit shall be made on forms provided by the Building Commissioner or designee. The applications shall be provided by the Building Commissioner or designee immediately upon request. The applicant shall verify under oath or other similar affirmation that the statements made

by the applicant in the application are true, complete and accurate. The application shall be sworn and shall contain the following:

1. The applicant's name and current residence address, and the applicant's business address, if other than residence address; and
2. The applicant's driver's license number or other official form of identification, if any; and
3. A photograph of the applicant and each member of the applicant's crew taken within thirty (30) days immediately prior to the date of filing the application, which picture shall be two inches by two inches (2" x 2") showing the head and shoulders in a clear and distinguishing manner; and
4. A brief physical description of the applicant and each member of the applicant's crew, including height, weight, and hair and eye color; and
5. The name, address and tax identification number of the applicant's current employer or person or entity on whose behalf the applicant is conducting commercial solicitation; and
6. A brief description of the nature of applicant's business including the commodities to be sold, subject matter or information to be gathered, or a general statement of the purpose of the solicitation, peddling, itinerant vending or canvassing, and the place intended to be occupied or used for the business; and
7. The dates for which the applicant seeks a commercial solicitation, peddling, itinerant vending or canvassing permit; and
8. Information regarding the use or revocation of prior commercial solicitation, peddling, itinerant vending or canvassing permits issued to the applicant by the Village, if any, including the date, or approximate date, of the last previous application for a commercial solicitation, peddling, itinerant vending or canvassing permit from the Village, if any; and
9. Information regarding prior or current violations, if any, by the applicant of any of the provisions of this Chapter, or the solicitation, peddling, itinerant vending or canvassing activity regulations of any other local, state, or federal government; and
10. Information regarding any prior conviction of the applicant of a felony under the laws of the state, any other state, or the United States; and

11. The names of at least two (2) reliable property owners of Cook County who will certify as to the applicant's good character and business respectability, or in lieu of the names of references, such other evidence as to the good character and business responsibility of the applicant as will enable an investigator of the Village to properly evaluate such character and business responsibility.
- B. Upon receipt of the application, the duplicate shall be transferred to the Chief of Police, or a qualified third-party vendor, who shall cause such investigation of the applicant's business, complaints or compliments related to the applicant, and the applicant's reputation in the community and surrounding areas and moral character to be made as he or she deems necessary for the protection of the public good. Such additional information as the Chief of Police, or a qualified third-party vendor, may deem necessary may be considered.
- C. Every applicant shall submit to fingerprinting by the Police Department in connection with the application for permit.
- D. If, during the pendency of any application for, or during the term of, any commercial solicitation, peddling, itinerant vending or canvassing permit there is any change in any material information given in the application for such permit, the applicant shall promptly notify the Village manager in writing of such change.
- E. Within five (5) business days of receipt of an application for a commercial solicitation, peddling, itinerant vending or canvassing permit, the Building Commissioner or designee shall grant the application and issue the permit, provided that the applicable requirements contained in Section 3-6-10 are satisfied. If the requirements contained in Section 3-6-11 are not satisfied, the Building Commissioner or designee shall, within five (5) business days of receipt of the application for a permit, deny the application and state the reasons in writing for such denial. The Building Commissioner or designee shall cause to be kept in the Village records an accurate record of every commercial solicitation, peddling, itinerant vending or canvassing permit application received and acted upon together with all other information and data pertaining thereto, including commercial solicitation, peddling, itinerant vending or canvassing permits issued or denied under the provisions of this Section.
- F. The fee for each commercial solicitation, peddling, itinerant vending or canvassing permit shall be sixty dollars (\$60.00), plus five dollars (\$5.00) per identification card, and shall be paid to the Village to cover the cost of the investigation of the facts stated on the application, certain other administrative costs, and all other costs related to the Village's review of the

application. Additional fees may be applicable based upon other provisions in the Village code.

- G. A commercial solicitation, peddling, itinerant vending or canvassing permit shall be valid for ninety (90) days from the date of its issuance.
- H. A commercial solicitation, peddling, itinerant vending or canvassing permit may be renewed by the applicant by reaffirming that the information in the prior application remains true, complete and accurate or by submitting a new application, including a new application fee, with any information that has changed from the prior application and provided that the applicable requirements contained in Section 3-6-11 are satisfied.

SECTION 3-6-11: COMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING PERMIT REQUIREMENTS

A commercial solicitation, peddling, itinerant vending or canvassing permit shall be subject to, and granted upon, the following conditions, restrictions and requirements:

1. The material statements made in the application are true; and
2. The applicant has not been convicted of a felony under the laws of the state, any other state, or the United States within five (5) years of the date of the application; and
3. The applicant has not had a previously issued commercial solicitation permit revoked by the Village within five (5) years of the date of the application; and
4. The applicant has not been convicted of violating any provisions of this Chapter within five (5) years of the date of the application; and
5. The application is accompanied by a current photograph of the applicant.; and
6. The applicant has paid the applicable permit fee.

SECTION 3-6-12: NONCOMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING PERMIT

- A. Applications for a noncommercial solicitation, peddling, itinerant vending or canvassing permit shall be made on forms provided by the Building Commissioner or designee. The applications shall be provided by the Building Commissioner or designee immediately upon request. The applicant shall verify under oath or other similar affirmation that the statements made by the applicant

in the application are true, complete and accurate. The application shall be sworn and shall contain the following:

1. The applicant's name and current residence address.
 2. The name and address of each person in charge of and supervising the noncommercial solicitation in the Village.
 3. The nature and purpose of the noncommercial solicitation.
 4. The requested dates for noncommercial solicitation.
 5. The date, or approximate date, of the latest previous application for a permit under this Chapter.
 6. A copy of the applicant's driver's license number or other official form of identification, if any.
 7. Information regarding the revocation of prior noncommercial solicitation, peddling, itinerant vending or canvassing permits issued to the applicant by the Village, if any.
 8. Information regarding prior or current violations, if any, by the applicant of any of the provisions of this Chapter, or the solicitation, peddling, itinerant vending or canvassing regulations of any other local, state, or federal government.
 9. Information regarding any prior conviction of the applicant of a felony under the laws of the state, any other state, or the United States.
 10. The name of the organization the applicant represents, if any, and the names of the organization on behalf of which the applicant intends to solicit contributions or engage in peddling, itinerant vending or canvassing.
 11. If applicable, the name and address of the organization's registered agent for service in the state and in the state in which the organization was legally established.
 12. For charities or other not-for and non-for profits, the charitable purpose of the organization and evidence of its tax-exempt status.
 13. Such additional information as the Chief of Police may deem necessary.
- B. If during the pendency of any application for or during the term of any noncommercial solicitation, peddling, itinerant vending or canvassing permit

there is any change in any material information given in the application for such permit, the applicant shall promptly notify the Building Commissioner or designee in writing of such change.

- C. Within five (5) business days of receipt of an application for a noncommercial solicitation, peddling, itinerant vending or canvassing permit, the Building Commissioner or designee shall grant the application and issue the permit, provided that the applicable requirements contained in Section 3-6-13 are satisfied. If the requirements contained in Section 3-6-13 are not satisfied, the Building Commissioner or designee shall, within five (5) business days of receipt of the application for a permit, deny the application and state the reasons in writing for such denial. The Building Commissioner or designee shall cause to be kept in the Village records an accurate record of every commercial solicitation, peddling, itinerant vending or canvassing permit application received and acted upon together with all other information and data pertaining thereto, including noncommercial solicitation, peddling, itinerant vending or canvassing permits issued or denied under the provisions of this Section.
- D. There shall be no permit fee for a noncommercial solicitation, peddling, itinerant vending or canvassing permit.
- E. A noncommercial solicitation, peddling, itinerant vending or canvassing permit shall expire within ninety (90) days of the date of issuance of the permit.
- F. A noncommercial solicitation, peddling, itinerant vending or canvassing permit may be renewed by the applicant by reaffirming in writing that the information in the prior application remains true, complete and accurate or by submitting a new application with any information that has changed from the prior application, provided that the applicable requirements contained in this Section are satisfied.

SECTION 3-6-13: NONCOMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING, AND CANVASSING REQUIREMENTS

A noncommercial solicitation, peddling, itinerant vending, or canvassing permit shall be subject to, and granted upon, the following conditions, restrictions and requirements:

1. The material statements made in the application are true.
2. The applicant has not been convicted of a felony under the laws of the state, any other state, or the United States within five (5) years of the date of the application.

3. The applicant has not had a previously issued noncommercial solicitation, peddling, itinerant vending, or canvassing permit revoked by the Village within five (5) years of the date of the application.
4. The applicant has not been convicted of violating any provisions of this Chapter within five (5) years of the date of the application.
5. The application is accompanied by a current photograph of the applicant. If a photograph is not available, the applicant shall allow their photograph to be taken by the Village for the Village's records.
6. The solicitation, peddling, itinerant vending, or canvassing will be conducted for a non-commercial purpose as defined in this Chapter.

SECTION 3-6-14: REVOCATION OF PERMITS

The Building Commissioner or designee shall revoke any permit issued under the provisions of this Chapter after a finding that any of the following causes exists:

1. Fraud, misrepresentation or any false statement contained in the application for a permit; or
2. Failure, following thirty (30) days after the expiration of any appeal rights, to pay any penalty assessed under this Chapter; or
3. Violation of any term of the permit granted to the holder of a permit; or
4. Violation of any provision of this Chapter or the Village code, as applicable.

SECTION 3-6-15: APPEAL OF DECISIONS OF THE BUILDING COMMISSIONER OR DESIGNEE.

Any decision of the Building Commissioner or designee under this Chapter shall be appealable. Any person aggrieved by a decision of the Building Commissioner or designee shall have the right to appeal the decision to the Village Board, provided that the applicant files a written notice of appeal, including a statement of the grounds of appeal, with the Village Board within fifteen (15) calendar days after notice of the decision of the Building Commissioner or designee. The Village Board shall set a hearing on the appeal within ten (10) calendar days after receipt of the written notice of appeal and notice of the time and place shall be given to the aggrieved party. The Village Board shall have the power to reverse, affirm or modify the decision of the Building Commissioner or designee. In making its determination, the Village Board shall only consider the standards set forth in this Chapter. The Village Board's decision shall be rendered within three (3) business days of the

hearing. The failure of the Village Board to set or conduct a hearing in accordance with the requirements of this Section shall be considered a denial of the appeal. The decision of the Village Board shall be a final administrative decision subject to judicial review under the Illinois Administrative Review Law in the circuit court of Cook County.

SECTION 3-6-16: PENALTIES

Any person or entity who shall be guilty of a violation of any of the provisions of this Chapter shall be subject to a fine of not less than \$50.00 and not more than \$750.00. A separate offense shall be deemed committed for every day a violation continues. The provisions of this Chapter shall not limit any other remedies authorized by law.

SECTION 3-6-17: SEVERABILITY

If any Chapter, Section, Subsection, sentence, clause or phrase of this Chapter is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions of this Chapter.

SECTION 3-6-18: CONFLICT

Any ordinance or portion of any ordinance in conflict with the provisions of this Chapter is repealed solely to the extent of said conflict.

3-6A-1: LICENSE REQUIRED:

~~It shall be unlawful for any person to engage in the business of peddling, itinerant vending or canvassing within the Village without having first procured a license therefor. (1987 Code)~~

3-6A-2: APPLICATION FOR LICENSE1:

~~Applicants for a license under this article must file with the Village Clerk a sworn application in writing, in duplicate, on a form to be furnished by him, which shall give the following:~~

~~A. Name of applicant.~~

~~B. Permanent home address and full local address of applicant.~~

~~C. Names, permanent home addresses and full local addresses of each peddler, itinerant vendor or canvasser or any other member of a transient or itinerant crew.~~

~~D. Brief description of the nature of applicant's business.~~

~~E. If employed, the name and address of the employer together with credentials establishing the exact relationship.~~

~~F. The length of time for which the right to do business is required.~~

~~G. A photograph of the applicant and each member of the applicant's crew taken within sixty (60) days immediately prior to the date of filing the application, which picture shall be two inches by two inches (2" x 2") showing the head and shoulders in a clear and distinguishing manner.~~

~~H. The names of at least two (2) reliable property owners of Cook County who will certify as to the applicant's good character and business respectability, or in lieu of the names of references, such other evidence as to the good character and business responsibility of the applicant as will enable an investigator of the Village to properly evaluate such character and business responsibility.~~

~~Upon receipt of the application, the original shall be submitted to the President and Board of Trustees for their consideration. (1987 Code)~~

3-6A-3: BOND:

~~Every applicant for a peddler's, itinerant vendor's or canvasser's license shall file with the Village Clerk a surety bond running to the Village in the amount as provided in section 3-1-6 of this title with surety acceptable to and in form approved by the Village Attorney, conditioned that the applicant shall comply fully with all the provisions of this Code and the ordinances of the Village and guaranteeing to any resident in the Village that all money paid as a down payment will be accounted for and applied according to the representations of such peddler, itinerant vendor or canvasser and further guaranteeing to any resident of the Village that any merchandise or service contracted for will be delivered or performed according to the presentations of such peddler, itinerant vendor or canvasser. (1987 Code)~~

3-6A-4: INVESTIGATION, FEE:

~~At the time of filing the application, a fee of ten dollars (\$10.00) shall be paid to the Village Clerk to cover the cost of the investigation of the facts stated on the application. This fee is in addition to the license fees shown in section 3-1A-1 of this title.~~

~~Upon receipt of the application, the duplicate shall be transferred to the Chief of Police who shall cause such investigation of the applicant's business and moral~~

character to be made as he deems necessary for the protection of the public good.
(1987 Code)

~~3-6A-5: APPROVAL OR DISAPPROVAL OF LICENSE APPLICATION:~~

~~The report of the Chief of Police on the application shall be forwarded to the President and Board of Trustees. The President and Board of Trustees, together with the original application and the report of the Chief of Police, shall either approve or disapprove the application at the regularly constituted meeting following date of application for permit. (1987 Code)~~

ARTICLE B. SOLICITORS

~~3-6B-1: DEFINITIONS:~~

~~For the purpose of this Article, the following words and phrases shall have the meanings respectively ascribed to them by this Section:~~

~~REGISTERED SOLICITOR: Any person who has obtained a valid certificate of registration as hereinafter provided, and which certificate is in the possession of the solicitor on his or her person while engaged in soliciting.~~

~~RESIDENCE: Every separate living unit occupied for residential purposes by one or more persons contained within any type of building or structure providing they comply with Section 3-6B-5 of this Article.~~

~~SOLICITING: Any one or more of the following activities:~~

~~A. Seeking to obtain orders for the purchase of goods, wares, merchandise, foodstuffs, services of any kind, character or description whatever, for any kind of consideration whatever.~~

~~B. Seeking to obtain prospective customers for application or purchase of insurance of any type, kind or character.~~

~~C. Seeking to obtain subscriptions to books, magazines, periodicals, newspaper and every other type or kind of publication.~~

~~D. Seeking to obtain gifts or contributions of money, clothing or any other valuable thing for the support or benefit of any charitable or nonprofit organization, association, corporation or project1. (1987 Code)~~

~~3-6B-2: CERTIFICATE OF REGISTRATION REQUIRED, APPLICATION:~~

~~A. Certificate Required, Fees: Every person desiring to engage in "soliciting" as herein defined from persons in residences within this Municipality is hereby required to make written application for a certificate of registration as hereinafter provided together with the fees as required in Section 3-1A-1 of this Title.~~

~~B. Application For Certificate: Application for a certificate of registration shall be made upon a form provided by the Village Clerk and filed with the Clerk. The applicant shall truthfully state in full, the following information requested on the application:~~

- ~~1. Name and address of present place of residence and length of residence at such address; business address if other than residence address; also social security number;~~
- ~~2. Address or place of residence during the past three (3) years if other than present address;~~
- ~~3. Age of applicant;~~
- ~~4. Physical description of the applicant;~~
- ~~5. Name and address of the person whom the applicant is employed by or represents; and the length of time of such employment or representation;~~
- ~~6. Name and address of employer during the past three (3) years if other than the present employer;~~
- ~~7. Description sufficient for identification of the subject matter of the soliciting which the applicant will engage in;~~
- ~~8. Period of time for which the certificate is applied;~~
- ~~9. The date, or approximate date, of the latest previous application for certificate under this Article, if any;~~
- ~~10. Has a certificate of registration issued to the applicant under this Article ever been revoked;~~
- ~~11. Has the applicant ever been convicted of a violation of any of the provisions of this Article, or the ordinance of any other Illinois municipality regulating soliciting;~~
- ~~12. Has the applicant ever been convicted of the commission of a felony under the laws of the State or any other state or Federal law of the United States;~~
- ~~13. Such additional information as the Chief of Police may deem necessary.~~

~~All statements made by the applicant upon the application or in connection therewith shall be under oath.~~

~~C. Fingerprints Required: Every applicant shall submit to fingerprinting by the Police Department in connection with the application for certificate.~~

~~D. Records Kept: The Village Clerk shall cause to be kept in his office an accurate record of every application received and acted upon together with all other information and data pertaining thereto and all certificates of registration issued under the provisions of this Article and of the denial of applications. Applications for certificates shall be numbered in consecutive order as filed. Every certificate issued and any renewal thereof shall be identified with the duplicate number of the application upon which it was issued.~~

~~E. Persons Not Eligible For Certificates: No certificate of registration shall be issued to any person who has been convicted of the commission of a felony under the laws of the State or any other state or Federal law of the United States, within five (5) years of the date of the application; nor to any person whose certificate of registration issued hereunder has previously been revoked as herein provided. (1987 Code)~~

~~3-6B-3: ISSUANCE AND REVOCATION OF CERTIFICATE:~~

~~A. Issuance Of Certificate: The Village Clerk, after consideration of the application and all information obtained relative thereto, shall deny the application if applicant does not possess the qualifications for such certificate as herein required, and that the issuance of a certificate of registration to the applicant would not be in accord with the intent and purpose of this Article. Endorsement shall be made by the Village Clerk upon the application of the denial of the application. When the applicant is found to be fully qualified, the certificate of registration shall be issued forthwith.~~

~~B. Revocation Of Certificate: A certificate of registration issued hereunder shall be revoked by the Village Clerk if the holder of the certificate is convicted of a violation of any of the provisions of this Article, or has made a false material statement in the application, or otherwise becomes disqualified for the issuance of a certificate of registration under the terms of this Article. Immediately upon such revocation, written notice thereof shall be given by the Village Clerk to the holder of the certificate in person or by certified U.S. mail addressed to his or her residence address set forth in the application. Immediately upon the giving of such notice the certificate of registration shall become null and void. (1987 Code)~~

~~3-6B-4: VILLAGE POLICY ON SOLICITING:~~

~~It is hereby declared to be the policy of the governing body of this Municipality that the occupant or occupants of the residences in this Municipality shall make the determination of whether solicitors shall be, or shall not be, invited to their~~

~~respective residences. If no determination is made as is provided in Section 3-6B-5 of this Article then, in that event, registration is not required. (1987 Code)~~

~~3-6B-5: NOTICE REGULATING SOLICITING:~~

~~Every person desiring to secure the protection intended to be provided by the regulations pertaining to soliciting contained in this Article, shall comply with the following directions:~~

~~Notice of the determination by the occupant of giving invitation to solicitors, or the refusal of invitation to solicitors, to any residence, shall be given in the manner as follows:~~

~~A weatherproof card, approximately three inches by four inches (3" x 4") in size, shall be exhibited upon or near the main entrance door to the residence, indicating the determination by the occupant, containing the applicable words as follows:~~

~~ONLY SOLICITORS REGISTERED IN BROADVIEW INVITED~~

~~or~~

~~NO SOLICITORS INVITED~~

~~The letters shall be at least one-third inch (1/3") in height. For the purpose of uniformity the cards shall be provided by the Village to persons requesting at no charge. Such card so exhibited shall constitute sufficient notice to any solicitor of the determination by the occupant of the residence of the information contained thereon. (1987 Code)~~

~~3-6B-6: DUTY OF SOLICITORS:~~

~~It shall be the duty of every solicitor upon going onto any premises in the Municipality upon which a "residence" as herein defined is located to first examine the notice provided for in Section 3-6B-5 of this Article, if any is attached, and be governed by the statement contained on the notice. If the notice states "ONLY SOLICITORS REGISTERED IN BROADVIEW INVITED", then the solicitor not possessing a valid certificate registration as herein provided, shall immediately and peacefully depart from the premises; and if the notice states "NO SOLICITORS INVITED", then the solicitor, whether registered or not, shall immediately and peacefully depart from the premises.~~

~~Any solicitor who has gained entrance to any residence, whether invited or not, shall immediately and peacefully depart from the premises when requested to do so by the occupant. (1987 Code)~~

~~3-6B-7: UNINVITED SOLICITING PROHIBITED:~~

~~It is hereby declared to be unlawful and shall constitute a nuisance for any person to go upon any premises and ring the doorbell upon or near any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of securing an audience with the occupant thereof and engage in "soliciting" as herein defined, in defiance of the notice exhibited at the residence in accordance with the provisions of Section 3-6B-5 of this Article. (1987 Code)~~

~~3-6B-8: TIME LIMIT ON SOLICITING:~~

~~It is hereby declared to be unlawful and shall constitute a nuisance for any person whether registered under this Article or not, to go upon any premises and ring the doorbell upon or near any door of a residence located thereon, or rap or knock upon any door, or create any sound in any other manner calculated to attract the attention of the occupant of such residence, for the purpose of securing an audience with the occupant thereof, and engage in "soliciting" as herein defined, prior to nine o'clock (9:00) A.M. or after eight o'clock (8:00) P.M. of any weekday, or at any time on a Sunday or on a State or national holiday. (1987 Code)~~

~~3-6B-9: SOLICITING BUSINESS ON STREETS, HIGHWAYS OR PUBLIC SIDEWALKS:~~

~~No person shall stand on any street, highway or other thoroughfare or public sidewalk in the Village for the purpose of soliciting business, employment or sales from the driver or occupant of any motor vehicle. (1987 Code)~~

~~ARTICLE C. CHARITABLE SOLICITATIONS~~

~~3-6C-1: APPLICABILITY OF PROVISIONS:~~

~~A. Solicitors: In accordance with State law, no person shall stand on a highway or street within the Village for the purpose of soliciting contributions from the occupant of any vehicle except as specifically permitted herein.~~

~~B. Soliciting Agencies: Solicitation on highways and streets within the Village shall be permitted for only those soliciting agents which meet the requirements contained herein. (1987 Code)~~

~~3-6C-2: REGISTRATION REQUIRED:~~

~~Soliciting agencies shall be registered with the Attorney General as a charitable organization as provided in "An Act to regulate a solicitation and collection of funds for charitable purposes, providing for violations thereof, and making an appropriation thereof", approved July 26, 1963, as amended¹, and such agencies must be engaged in a Statewide fundraising activity. (1987 Code)~~

~~3-6C-3: APPLICATION TO SOLICIT, LIABILITY INSURANCE:~~

~~Soliciting agencies shall make application upon a form provided by the office of the Village Clerk wherein it shall be liable for, and indemnify the Village, against~~

~~any injuries to any person or property during the solicitation which is related to an act of ordinary negligence of the soliciting agent. Such agencies shall present proof of public liability insurance in the amount of one million dollars (\$1,000,000.00) for personal injury and five hundred thousand dollars (\$500,000.00) for property damage, and show the Village as an additional insured. (1987 Code)~~

~~3-6C-4: APPROVAL OF SOLICITATION REQUEST:~~

~~All requests for permission to solicit hereunder shall be approved by the President and Board of Trustees before solicitation commences. (1987 Code)~~

~~3-6C-5: CONDITIONS OF SOLICITATIONS:~~

~~A. Location: Solicitation on streets and highways within the Village shall be allowed only at interSections where all traffic is required to come to a full stop.~~

~~B. Minors: Soliciting agencies shall not permit solicitation by any person under seventeen (17) years of age.~~

~~C. Clothing: Soliciting agencies shall cause any person engaged in the act of solicitation to be wearing a high-visibility vest. (1987 Code)~~

~~3-6C-6: VIOLATION:~~

~~Any person who violates the provisions of this Article shall be in violation of State law² and shall be subject to prosecution thereunder. (1987 Code)~~

**ARTICLE III.
AUTHORIZATION, HEADINGS, SAVINGS CLAUSES, EFFECTIVE
DATE**

Section 11. Authorization.

The officers, employees and/or agents of the Village shall take all action necessary or reasonably required to carry out, give effect to and consummate the amendments contemplated by this Ordinance and shall take all action necessary in conformity therewith. The officers, employees and/or agents of the Village are specifically authorized and directed to draft and disseminate any and all necessary forms to be utilized in connection with this amendment.

Section 12. Headings.

The headings of the articles, Sections, paragraphs and subparagraphs of this Ordinance are inserted solely for the convenience of reference and form no substantive part of this Ordinance nor should they be used in any interpretation or construction of any substantive provision of this Ordinance.

Section 13. Severability.

The provisions of this Ordinance are hereby declared to be severable and should any provision of this Ordinance be determined to be in conflict with any law, statute or regulation by a court of competent jurisdiction, said provision shall be excluded and deemed inoperative, unenforceable and as though not provided for herein and all other provisions shall remain unaffected, unimpaired, valid and in full force and effect.

Section 14. Effective Date.

This Ordinance shall be effective and in full force immediately upon passage and approval.

[SPACE INTENTIONALLY LEFT BLANK]

ADOPTED by the Village Board of the Village of Broadview, Cook County, Illinois on this 7 day of JULY 2025, pursuant to a roll call vote, as follows:

	YES	NO	ABSENT	PRESENT
Abraham	✓			✓
Chao-Malave	✓			✓
Miller	✓			✓
Senior	✓			✓
Shelby	✓			✓
Whimper	✓			✓
(Mayor Thompson)				✓
TOTAL	6	0	0	7

SO PASSED, ADOPTED, APPROVED AND ENACTED IN AND AT THE VILLAGE OF BROADVIEW, COUNTY OF COOK, STATE OF ILLINOIS, THIS
7 DAY OF JULY 2025.

APPROVED,



VILLAGE PRESIDENT

ATTEST:



Village Clerk

**Recorded in the Municipal Records:
Published in Pamphlet Form:**



VILLAGE OF BROADVIEW

2350 S. 25th Avenue
Broadview, IL 60155
Phone (708) 681-3600

**APPLICATION FOR A COMMERCIAL SOLICITATION,
PEDDLING, ITINERANT VENDING OR CANVASSING
PERMIT**

Please indicate which of the following are being included with this application:

COMMERCIAL SOLICITATION, PEDDLING, INTINERANT VENDING OR CANVASSING PERMIT FEE: \$60.00

IDENTIFICATION CARD FEE: \$5.00 PER PERSON

2" X 2" PHOTOGRAPH OF THE APPLICANT AND EACH MEMBER OF THE APPLICANT'S CREW *(The photograph must be taken within thirty (30) days immediately prior to the date of filing the application, and shall show the head and shoulders in a clear and distinguishing manner.)*

EVIDENCE AS TO GOOD CHARACTER AND BUSINESS RESPONSIBILITY**

APPLICANT INFORMATION

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____ PHONE: _____

BUSINESS ADDRESS (if different from above): _____

CITY/STATE/ZIP: _____ PHONE: _____

DRIVER'S LICENSE NUMBER: _____

PHYSICAL DESCRIPTION OF APPLICANT AND EACH MEMBER OF CREW, INCLUDING HEIGHT,
WEIGHT, AND HAIR AND EYE COLOR:

APPLICANT'S CURRENT EMPLOYER/ENTITY ON WHOSE BEHALF APPLICANT IS SOLICITING

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____ TAX IDENTIFICATION NUMBER: _____

BRIEF DESCRIPTION OF THE NATURE OF APPLICANT'S BUSINESS INCLUDING THE COMMODITIES
TO BE SOLD, SUBJECT MATTER OR INFORMATION TO BE GATHERED, OR A GENERAL
STATEMENT OF THE PURPOSE OF THE SOLICITING, PEDDLING, ITINERANT VENDING OR
CANVASSING, AND THE PLACE INTENDED TO BE OCCUPIED OR USED FOR THE
BUSINESS:

DATE PERMIT SOUGHT FOR: _____

PRIOR PERMITS

HAVE YOU PREVIOUSLY HAD A COMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING PERMIT ISSUED BY THE VILLAGE? ☐ YES ☐ NO

IF YES, WHEN WAS THE PERMIT ISSUED? _____

HAVE YOU EVER HAD A COMMERCIAL SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING PERMIT REVOKED BY THE VILLAGE? ☐ YES ☐ NO

IF YES, PLEASE PROVIDE THE REASON FOR REVOCATION: _____

PRIOR OR CURRENT VIOLATIONS
OR CONVICTIONS

LIST ANY PRIOR OR CURRENT VIOLATIONS BY THE APPLICANT OF ANY OF THE PROVISIONS UNDER THE SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING REGULATIONS OF THE VILLAGE, OR THE SOLICITATION, PEDDLING, ITINERANT VENDING OR CANVASSING ACTIVITY REGULATIONS OF ANY OTHER LOCAL, STATE, OR FEDERAL GOVERNMENT: _____

LIST ANY PRIOR FELONY CONVICTIONS UNDER THE LAWS OF THE STATE, ANY OTHER STATE, OR THE UNITED STATES: _____

PROPERTY OWNER REFERENCES

PLEASE LIST TWO COOK COUNTY PROPERTY OWNER REFERENCES WHO CAN ATTEST TO YOUR GOOD CHARACTER AND BUSINESS RESPECTABILITY.**

REFERENCE 1

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

REFERENCE 2

NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

PHONE: _____

**In lieu of references, such other evidence as to good character and business responsibility as will enable a Village investigator to properly evaluate such character and business responsibility.

I CERTIFY THAT THE ABOVE INFORMATION IS TRUE.

SIGNATURE OF APPLICANT

DATE

PRINTED NAME OF APPLICANT

Subscribed and sworn to before me this _____ day of _____, 20____

Seal

NOTARY PUBLIC

FOR VILLAGE USE ONLY
DATE APPLICATION RECEIVED BY THE VILLAGE: _____

*(Must be at least 30 days prior to the date of the event for which the license is sought)